

- Instructor Training - Course Layout - Customization

Step	Action	Script - Narration
1	First Screen - Dashboard	In this video, you will learn how to customize your course, including your home page and course navigation.
2	Go to Course Home	Begin by visiting your Course Home Page. This page is the first thing users will see as they enter your course.
3	Click Choose Home Page	Click the "Choose Home Page" button to select what you would like users to see on your home page.
5	Select Recent Activity Dashboard - Update	The first option, which is also the default, is the Course Activity Stream. Select this option if you want users to see the most recent conversations, notifications and interactions for this course. It's very similar to the dashboard page where users first log in, but only shows content for the specific course.
6	Click Choose Home Page	
7	Select Pages Front Page	The next option is a Pages Front Page, which allows instructors to design the course home page and include links, images or a variety of media content. Students will be able to interact with the content added to this page. Note that when "Pages Front Page" is selected as the homepage display, Canvas will display the page that has been assigned as the 'front page'. For more details on that process, watch the <i>Pages - Creation and Management</i> video.
8	Click Choose Home Page	
9	Select Course Modules/Sections - Update	After that you have the Course Modules option, which would set the Modules screen as your home page. This would allow students to see all of the files, assignments, pages, and other content you have organized in Modules when they log in to your course.
10	Click Choose Home Page	
11	Select Assignments List - Update	The Assignments List is the next option. This would set your Assignments screen as the home page and students will see a list of all assignments, discussions, and quizzes for your course.
12	Click Choose Home Page	
13	Select Syllabus - Update	The last option is to set the Syllabus as your home page. This will allow you to display a description of course expectations or introduce the course with links, images, etc. Beneath your custom syllabus content, users will see a list of all assignments, discussions, quizzes, and course events.
14	Click Save	Click the "Save" button to save the changes made to the Course Home Page.
15	(Choose Home Page - Recent Activity Dashboard) Point out Coming Up List	Depending on which homepage you choose, a few options may display new tools in the sidebar on the right. For example, if you have selected the Recent Activity Dashboard or Course Modules, you will see a Coming Up list, which will give you a list of activities coming up in the course schedule.
16	(Choose Home Page - Assignment List) Point out button, upcoming assignments	If you have the Assignment List set for your Home Page, you will have an Upcoming Assignments list.
17	(Choose Home Page Syllabus)	If you selected the Syllabus, you will have a button to "Edit the Syllabus Description", as well as a Calendar.

	Point out button, calendar	
18	Click Settings	You can customize other aspects of your course in the Course Settings.
19	Click Navigation tab	In the Navigation tab, you can modify the order in which the course navigation links appear. You can even remove some of the links from student view, and in some cases completely remove student access.
20	Drag and drop links to reorder/hide	Drag and drop to change the order of the links, or to hide specific links from students. Note that hidden links will have italicized text beneath them indicating whether the corresponding feature is hidden or disabled.
21	press comma key	Also, from the Navigation page, you can press the comma key on your keyboard to view keyboard accessibility shortcuts to help you adjust Canvas navigation.
22	Point out Save button	Make sure that you save any changes made in your Course Settings!
		You've now completed this tutorial video on <i>Course Layout Customization</i> .
		For additional information on this or any other topic about Canvas, just visit guides.canvaslms.com . You can also ask questions and engage with other Canvas users by visiting community.canvaslms.com .